

Tax Year \_\_\_\_\_ NAME \_\_\_\_\_  
 Tax Document List

PROVIDE ANYTHING YOU THINK MIGHT BE WORK OR TAX RELATED EVEN IF NOT ON THE LIST

Notes:

- W-2'S \_\_\_\_\_
- 1099s \_\_\_\_\_
- Interest earned \_\_\_\_\_
- Pension form 5498s & 1099Rs \_\_\_\_\_
- Foreign Income earned \_\_\_\_\_
- Foreign interest and dividends \_\_\_\_\_
- Foreign pension \_\_\_\_\_
- Foreign rental income \_\_\_\_\_
- Gambling winnings \_\_\_\_\_
- Property sale, US or foreign \_\_\_\_\_
- Unemployment \_\_\_\_\_
- Jury duty pay \_\_\_\_\_
- Stock & dividend reports \_\_\_\_\_
- Partnership, LLC K-1s \_\_\_\_\_
- S-Corporation K-1s \_\_\_\_\_
- Trust K-1s \_\_\_\_\_
- Estate K-1s \_\_\_\_\_
- Cancellation of debt \_\_\_\_\_
- Education withdrawals 1099Qs \_\_\_\_\_
- Alimony \_\_\_\_\_
- Automobile purchase \_\_\_\_\_
- Business loan (e.g. car loan) year end statement \_\_\_\_\_
- Health Ins Forms (1095A, B or C, 3895, etc) \_\_\_\_\_
- HSA contributions and distributions \_\_\_\_\_
- Other income even if not documented \_\_\_\_\_
- QuickBooks file or printouts \_\_\_\_\_
- Gvt stimulus pmts (description, date, amount) \_\_\_\_\_
- Business income and expenses Use "Work Related Worksheet" \_\_\_\_\_
- Wage job related expenses Use "Work Related Worksheet" \_\_\_\_\_
- Rental income and related expenses Use "Rental Income and Expense Worksheet" \_\_\_\_\_
- If a new client, provide your last filed tax return \_\_\_\_\_

Estimated Tax payments made:

Date	Amount Paid	Notes (whom paid: IRS, FTB, etc)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

QUESTIONS - PLEASE CALL 818-386-2020

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DEDUCTIONS TO COMPILE:

- Charitable Contributions Use "Itemized - Schedule A Expense Worksheet"
- Non-Cash charity receipts (need descript Use "Donation value guide"
- Medical Insurance Premiums Use "Itemized - Schedule A Expense Worksheet"
- Out Of Pocket Medical Expenses Use "Itemized - Schedule A Expense Worksheet"
- Moving Expense (Over 50 Mile Move) \_\_\_\_\_
- Student Loan interest \_\_\_\_\_
- Tuition form 1098T \_\_\_\_\_
- Tuition related books, parking, supplies \_\_\_\_\_
- Retirement contributions & type of account \_\_\_\_\_
- Educator expenses \_\_\_\_\_
- Adoption costs \_\_\_\_\_

PLEASE ALERT ME REGARDING:

- Marriage, divorce, Registered Domestic Partner \_\_\_\_\_
- New child or dependent \_\_\_\_\_
- Name, date of birth, social security number \_\_\_\_\_
- Daycare Use "Daycare Expense Worksheet" \_\_\_\_\_
- Household employee payroll \_\_\_\_\_
- Foreign bank aggregate totaled over \$10,000?: \_\_\_\_\_
- Number months family member NO health ins: \_\_\_\_\_
- Other foreign assets: \_\_\_\_\_
- Sold your home? \_\_\_\_\_
- Bought a new piece of real estate? \_\_\_\_\_
- Litigation settlement? \_\_\_\_\_
- New businesses started? \_\_\_\_\_
- Need help to send 1099s to people / businesses you paid and are taking a deduction? \_\_\_\_\_

Other notes or questions?

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